



ADDENDUM #001
ITB 2413-2025
Supplemental Custodial Services

Date: March 13, 2024

Solicitation: ITB 2413-2025 Supplemental Custodial Services

Proposals Due: March 21, 2024, at 2:00 P.M. EST

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

This Addendum provides the Board's written answers to the timely written questions received.

Question	Answer
1. In regards to the custodial support ITB, would it be more practical to bid custodial services based on square footage rather than using ranges? Considering the significant difference between 50,000 and 100,000 square feet, this approach could ensure fair and accurate pricing. The time and labor costs between the low and high numbers of each range are significantly different and will result in inaccurate quotes and poor outcomes.	The solicitation is seeking "Not to Exceed" square foot pricing allowing the Successful Bidder(s) the opportunity to quote individual service requests at a lower rate.
2. Can we do a site visit to see the actual size for cleaning?	Site visits will be conducted at the time service needs are identified. The Successful Bidder(s) will have the opportunity to meet with the site project manager to review the specific size and scope of the project and provide a quote.
3. Are there a floor plan for the different footage?	Please see the answer to Question #2.
4. Are we able to submit a bid for the weekly cleaning; stripping and waxing of floors and the periodic project cleaning without submitting for the daily replacement of absences?	Bidders are encouraged to complete the Price Sheet in its entirety. Successful Bidder(s) will have the option to decline providing individual quotes when requested.
5. Can we store scrubbers on site?	Floor scrubbers can be stored on site while projects are being completed.
6. What amount have other past supplemental crews have charged?	The District currently outsources these services to multiple contractors that provide varying quotes based on the individual project requirements.

Question	Answer
7. Current supplemental contractor?	The District currently outsources these services on an as-needed basis to multiple contractors.
8. Approximately how much do they think they will need us for? How many hours, How much floor work?	The District does not guarantee to any Successful Bidder a specific volume of work as a result of award.
9. Can we ask for a minimum amount of hours?	Please see the answer to Question #8.
10. How many days are in the month you are asking for?	Bidders are requested to provide a per square foot monthly rate which would be a flat rate not dependent on the days in the month.
11. What are the work days of the month? M-F or weekends as well?	It is anticipated that the majority of the work assignments will take place Monday through Friday after school between the hours of 3:00 pm – 11:00 pm.
12. Is there a minimum amount for the floors?	Please see the answer to Question #8.
13. What is the minimum amount for the fill-in hours?	Please see the answer to Question #8.
14. Could you please confirm whether the materials and equipment will be provided by the contractor or the county?	The District shall provide all supplies and equipment.
15. I would appreciate it if you could provide information on the budget allocated for the proposal. Understanding the financial parameters would assist us in preparing our bid effectively.	Budgets will vary by site and project.
16. I would like to inquire about the eligibility criteria for participating in this bid. Specifically, I am interested to know if this opportunity is open to any company or limited to Small Business Enterprises (SBEs) exclusively.	The District will consider bids from all qualified vendors.
17. My question is how many times during the calendar year would we be stripping and waxing the floors?	Floor stripping and waxing projects will be requested as needed by the individual sites.
18. Can we bid on one scope of work such as the stripping and waxing or do we have to bid on all scopes?	Bidders interested in only providing stripping and waxing services may submit a bid exclusively for Item #3 on the Attachment I, Price Sheet.
19. How many contractors be selected for this project?	The District anticipates awarding contracts to multiple Vendors in order to meet the District's needs.
20. Will Leon County Schools provide the chemicals, equipment, and supplies for the cleaning, stripping, and waxing?	The Contractor will provide all materials required to strip and wax the floors per Section 2.5.3.
21. How far in advance will the contractor be notified to service a school for cleaning or stripping and waxing?	The timeline will vary by site. Please refer to Section 2.6 of the RFP for the procedure detail.
22. Will all contractors working need to be background checked?	All Contractor Staff providing services on-site at a Board location or with any exposure to LCS students, must obtain a Level II background check through the LCS Safety & Security Fingerprint Office at the Contractor's expense.